

AustCham Intern Program: Featured Internship Openings

Company	Website	Company Overview	Job Description	Who Should Apply & Intern Requirements
Ambition	https://www.ambition.com.hk/	<p>Ambition was founded in Australia in 1999 with a belief that whilst we didn't want to reinvent the wheel, we did feel that there was a tremendous opportunity to carve a niche of our own in the recruitment market and build a special organisation.</p> <p>Now we are a leading global boutique recruitment business servicing specialist markets in key international cities; London, Kuala Lumpur, Hong Kong, Singapore, Sydney, Brisbane, and Melbourne.</p> <p>We are experts in Technology, Banking & Financial Services, and Finance recruitment.</p> <p>We are known for specialisation with in-depth knowledge and expertise, well - established networks and deep relationships. We have the scale to undertake significant projects for the organisations we work for yet deliver personal customer experience with the soul and personality of a smaller company.</p> <p>Our mission is to be the leading global boutique recruitment firm</p>	<p>We are seeking interns to assist with our Commercial and Recruiting teams:</p> <p>1) Commercial/Operational Finance – provide analysis / review of Asia clients, identify under-performing accounts, provide financial & administrative support to HK team on payroll, invoicing, ad-hoc projects</p> <p>2) Recruitment – assist teams with candidate sourcing, client and candidate research, updating of database records & basic data entry, co-ordination of meetings, ad-hoc projects</p>	<p>We seek candidates from a wide range of backgrounds and expertise. If you are interested in working with a firm with Australian roots and are motivated to learn, engage with our team and help our clients, then we are interested in speaking with you.</p>
A-Stars Advisors	https://www.a-starsadvisors.com/	<p>A-STARS removes the risk and cost of entering a foreign market. Our internationally renowned sales team will deliver an end-to-end process that handles all the complications of generating a pipeline whilst ensuring execution. This positions our vendors to focus on dynamic growth potential and product development rather than establishing a market presence.</p>	<p>Interns will have exposure to all aspects of consulting delivery, projects management, sales, support and administration.</p>	<p>We are looking for Commerce and Computer Science students who also possess excellent English communication skills.</p> <p>Technical: Computer and technology savvy, marketing and sales skills Desired: Excellent organisational skills and attention to detail</p>
Benoy	https://www.benoy.com/	<p>Benoy is a global family of design specialists committed to delivering world-class solutions for the built environment. Balancing creative vision with commercial viability, we work with clients to create iconic destinations that enrich people's lives, strengthen communities, enhance nature, and deliver lasting economic value.</p>	<p>Interns will have the opportunity to work with leading architects and interior designers on major developments throughout Asia.</p>	<p>We are looking for students studying in the field of Architectural design to partake in a dynamic internship experience.</p> <p>Degrees: Architecture, Interior Design, Graphic Design, or related fields</p>
Colliers	http://www.colliers.com/en-gb/hongkong	<p>In Hong Kong, we are the trusted partner when it comes to providing the right expertise in real estate. Our goal is to create a memorable experience for our clients and we do that by drawing on years of direct experience in the local market. From Hong Kong property search and selection, to project management and valuation and appraisal, we provide creative solutions to even your most complex requirements.</p> <p>As Hong Kong's leading real estate agency, the company offers integrated and creative business solutions to the clients. Our wealth of in-depth knowledge, management experience and excellent service translate into strong partnership with clients across all industry sectors.</p>	<p>We welcome any individual who is interested in becoming part of Hong Kong's dynamic real estate industry. The selected intern will gain valuable practical experience alongside a range of leaders and teams.</p>	<p>The selected interns must have excellent English written and verbal communication skills and word processing mastery. You will work alongside a range of members so be ready to learn.</p>
Creedon Technologies	http://www.creedontechnologies.com/	<p>Established in 2007 and headquartered in the U.K, Creedon Technologies is an innovative technology company with offices in U.S, Canada, China and Philippines. As the parent company to Nixplay and Nixplay Signage, our mission is to continuously bring unique and innovative products and services to market.</p>	<p>We are looking for interns to work in several teams:</p> <ul style="list-style-type: none"> - Business Development - Software Developers - Business Analyst 	<p>Business Development: Working alongside our CEO & Managing Director, you will assist in preparing business research & analysis. We are looking for entrepreneurial types comfortable dealing with a broad range of tasks and reporting directly to the executives running the business.</p> <p>Software Developers: Working on specific short-term projects alongside the HK development team. Technical: Knowledge of mobile app development (Android iOS) and Javascript</p> <p>Business Analyst: Working with our product team you will assist with the strategic planning for future product updates including data analysis and project management.</p>
Crossroads Foundation	https://www.crossroads.org.hk/	<p>Crossroads Foundation is a Hong Kong based non-profit organisation. Our goal is to connect people in a broken world. As our name suggests, we try to be a crossroads: bringing together those in need and those who can help. We do so in four ways.</p> <p>GLOBAL DISTRIBUTION: We are donated excellent quality goods by business and private donors. We distribute these to people in need, in Hong Kong and around the world.</p> <p>GLOBAL HAND: Global Hand is a match-making service which links for-profit and non-profit organisations who want to partner to help meet global need.</p> <p>GLOBAL X-PERIENCE: We offer simulation x-periences in which participants step, briefly, 'into the shoes' of people facing global challenges: war, poverty, HIV vulnerability, blindness, etc.</p> <p>GLOBAL HANDICRAFTS: Aid helps people today. An income helps them tomorrow. Global Handicrafts Marketplace sells goods from people in need within Hong Kong, and around the world, on a fair trade basis.</p>	<p>Our diverse range of operations will give interns insight to a range of different areas including shipping/logistics, HR/volunteer management, fair trade, design & technology, landscaping, engineering, accounting, refugee issues, education, ICT system, software engineering, PR, communications and videography.</p>	<p>We are seeking interns that are interested in understanding how an NGO operates. Preference for those that have skills associated with the areas we focus on:</p> <ul style="list-style-type: none"> - Shipping/logistics - HR/volunteer management - Fair trade - Design & technology - Engineering - Accounting - Refugee issues - Education - ICT system - Software engineering - PR & communications - Videography.
Ernst & Young	https://www.ey.com/	<p>At EY, we are committed to building a better working world — with increased trust and confidence in business, sustainable growth, development of talent in all its forms, and greater collaboration.</p> <p>We want to build a better working world through our own actions and by engaging with like-minded organizations and individuals. This is our purpose — and why we exist as an organization.</p> <p>Running through our organization is a strong sense of obligation to serve a number of different stakeholders who count on us to deliver quality and excellence in everything we do.</p> <p>We want to use our global reach and scale to convene the conversation about the challenges facing economies and the capital markets.</p> <p>When business works better, the world works better.</p>	<p>You will collect data, complete analyses, prepare presentations, and participate in meetings. Rest assured you'll also receive intensive training to help get you started, and extensive coaching from the advisors on your team along the way.</p>	<p>We are seeking undergraduates with a thirst for knowledge from a range of backgrounds. EY helps clients across a wide range of industries and therefore seeks individuals from different fields of study. We do require that interns are fluent in both English and Chinese.</p> <p>Language: Fluent dual language: English/Chinese</p>
Fred Hollows	https://www.hollows.org.au/home	<p>The Fred Hollows Foundation has a very clear goal: we're putting an end to avoidable blindness. When this day comes, people in developing countries will get the same quality eye care the rest of the world takes for granted – and we won't stop until this is done.</p>	<p>You will assist with the implementation of the 2019 Humanity Award and assist in the Christmas/Chinese New Year fundraising campaign</p>	<p>We are keen to speak with students that are interested & passionate about working in charities or NGOs.</p> <p>Technical: Word processing, data analysis, comfortable to communicate with external parties by phone & email. Desired: Multi-media production (video shooting & editing), social media content production Language: Preferably Cantonese/Mandarin skills (not essential)</p>

Hong Kong Trust Company	http://www.hongkongtrustco.com/home/en/	The Hong Kong Trust Company Group provides professional trusteeship, fiduciary services, fund and private equity administration and a full range of corporate, financial and accounting services for individuals, family offices, intermediaries and corporations. Our structures and services provide support for trading, commercial and investment activities as well as the protection and management of international assets, wealth planning, estate management and tax structuring.	The Hong Kong Trust Company is seeking interns for two available positions: 1) Accounting and Client Services role : Trust accounting, Client Due Diligence and Compliance checks, review and update compliance manuals, client database maintenance, create and produce reports, attend client meetings, action client requirements on structures. 2) Business Development and Marketing Assistant role: Assist in updating Marketing materials, attend client/prospect meetings, assist writing proposals, review website and work with service provider to update content, update corporate linked in profile.	Candidates must have comprehensive knowledge on Microsoft Office (Word, Excel, Access) and excellent communication and logical thought processes. We are seeking an enthusiastic person willing to roll their sleeves up and with a hunger for knowledge. <u>Degrees:</u> Business, Finance, Accounting, Law <u>Desired Experience:</u> Accounting, marketing, business or legal skills <u>Desired Language:</u> Mandarin & Cantonese would be beneficial
KPMG	www.kpmg.com/cn	KPMG China operates in 19 cities across China, with around 12,000 partners and staff. With a single management structure across all these offices, KPMG China can deploy experienced professionals efficiently, wherever our client is located. KPMG is a global network of professional services firms providing Audit, Tax and Advisory services. We operate in 154 countries and territories and have 200,000 people working in member firms around the world. The independent member firms of the KPMG network are affiliated with KPMG International Cooperative a Swiss entity. Each KPMG firm is a legally distinct and separate entity and describes itself as such. The Hong Kong office can trace its origins to 1945. This early commitment to the China market, together with an unwavering focus on quality, has been the foundation for accumulated industry experience, and is reflected in the Chinese member firm's appointment by some of China's most prestigious companies.	Joining KPMG means that you will become an integral part of a multi-disciplinary team to help our clients excel in the changing market environment. You will enjoy world class training and tailored career development to help fulfil your potential. You will also be motivated to learn new things every day and work with some of the best talent around the world.	We are seeking candidates from a range of backgrounds and experience to work in the Hong Kong and China markets. As such, you will need to either be fluent in Mandarin or Cantonese. We are recruiting for interns in China, Hong Kong and Macau offices. <u>Required:</u> Fluency in Cantonese (HK/Macau) or Mandarin (Mainland China). Proficient in English. <u>Visas:</u> Hong Kong: Right of abode (including working holiday visa) Mainland China: China nationals Macau: Macau citizens
Leighton	www.leightonasia.com	Leighton Asia, established in 1975, is a leading international construction company, delivering a portfolio of high-profile infrastructure projects throughout Asia. Our operations specialise in civil engineering and infrastructure, rail, roads and tunnels, as well as building works.	As part of the site management team, you will have exposure to the Hong Kong construction industry and learn how major infrastructure projects are delivered. This internship will allow you to apply your project management, engineering and building skills in a large team with global experience.	If you are an aspiring construction or engineering student with an interest in Asia, then this is an opportunity to see first-hand how construction is undertaken in Hong Kong. <u>Degrees:</u> Civil Engineering, Building, Construction or related disciplines
March Fund	https://marchfund.com/	March Fund is a private equity firm with experienced management who have global PE & advisory backgrounds.	Interns will have the opportunity to work in this private equity fund that will grant access to a range of different networks and opportunities. Interns will undertake research and analysis on potential investee companies and technologies. They will also research suitable data sources for big data engine.	March Fund is interested in speaking with candidates that are studying Science or related disciplines with high quality Excel skills. <u>Degrees:</u> Science, or related disciplines <u>Technical:</u> Excel
Primasia	https://www.primasia.hk/	For 30 years, Primasia Corporate Services Limited and its subsidiary, Mandarin Star, have been dedicated to helping companies from all over the world to establish operations in Hong Kong, China and other offshore jurisdictions. A leading professional provider of corporate services, Primasia has worked with thousands of overseas and local clients, including entrepreneurs, consultancies, manufacturers, trading firms and startups.	We are interested in interns who can engage in a wide range of duties to assist our corporate services team: - Business Development - Accounts - Company Secretarial Department	We are looking for interns that are keen to learn and apply a positive attitude to helping our clients succeed in Hong Kong and China. If you think you have what it takes to engage with globally-minded clients with a focus on China, we would like to speak with you.
Robert Walters	https://www.robertwalters.com.hk/	Robert Walters is a global, specialist professional recruitment consultancy. Over the last 33 years the business has grown and so has our ambition. We now operate across 28 countries and employ over 3,800 people. It's a powerful success story built on the strength of our people. Organisations rely on us to find high quality professionals for a range of specialist roles. Professionals who are looking for a new role, whether it's on a permanent, interim or contract basis, trust us to find them their ideal job.	Work within a fast-paced environment to research candidate networks, understand job descriptions and selection criteria, and apply industry knowledge to making shortlists of suitable candidates. The role involves the use of technical tools - such as LinkedIn and the Robert Walters database - as well as writing ads, making phone calls and conducting interviews.	Candidates are sought who have a passion for working in an engaging and fast-paced environment. We seek interns who possess the following skills: <u>Degrees:</u> Commerce, Law, Finance and related disciplines <u>Language:</u> Proficient in Cantonese <u>Desired:</u> Communication skills and ability to take initiative
Sovereign Trust	https://www.sovereigngroup.com/hong-kong/	Sovereign is a leading worldwide corporate services provider with over two decades of experience in the Hong Kong market. Sovereign Trust (Hong Kong) will assist clients to select the most effective and efficient legal entity, and will then form and register that entity in line with local laws and regulations. We also provide the necessary expertise in administering and managing companies, including company secretarial services, company law, board procedures, director responsibilities and shareholder relations, and financial and corporate compliance requirements. This will enable the company's owners to focus on their primary business.	Working across departments, interns will have exposure to compliance, accounting and legal teams. The opportunity will include working with several teams and clients to learn first hand how companies engage with Hong Kong and China.	Sovereign Trust is seeking candidates undertaking business studies and interested in Hong Kong and China markets. The internship will be working across several teams and therefore must be open to new experiences and learning opportunities. <u>Degrees:</u> Law, accounting, business, and related disciplines.
Spinifex	https://spinifexgroup.com/#/work	Spinifex combines the age-old art of storytelling with tools of the digital-age. We have developed a unique style of technology infused storytelling that enables brands to connect with their most important audiences in more magical and memorable ways. Spinifex Group is a creative studio, experiential digital agency, and content production company all rolled into one. Not only do we come up with great ideas, we bring them to life too. And, the agency does it all in-house across our four global studios.	Spinifex is a creative studio seeking an intern to execute motion graphics animation from a brief under the Creative Director's guidance, create assets for animation in both 2D and 3D and support and assist the creative team with design and animation .	Due to the technical application of the role, we have several key requirements and skills for interns to get the most out of their time with Spinifex. We value interns that are creative and can work together with our team. <u>Technical:</u> Adobe Photoshop, Illustrator and After effects + C4D software <u>Degrees:</u> Design, Computer graphics animation, Motion Graphics, editing and related disciplines/fields. <u>Desired:</u> Design, Motion Graphics and animation <u>Other:</u> Editing
St James's Place	https://www.sjp.co.uk/	At St. James's Place, we focus on achieving and maintaining a thorough understanding of your financial needs and aspirations. We believe passionately that the best wealth management service is provided through personal, face-to-face advice. Our Partners deliver that service, supported by a comprehensive range of financial solutions and a distinctive approach to investment management, which enables them to create financial plans that can adapt to your changing needs and circumstances.	Working in the Marketing Department, interns will work alongside the Marketing Manager with involvement in the following activities: - Marketing campaigns - Events coordination - Database management - Internal communications This is an opportunity to own and manage the internal communications for the entire Hong Kong office.	Candidates are sought who have a passion for marketing, or interested in pursuing a career in marketing. It is not required that you have any marketing experience - we look to hire individuals who possess a positive attitude and willingness to learn.
The Australian Chamber of Commerce Hong Kong	http://www.austcham.com.hk/	The Australian Chamber of Commerce Hong Kong and Macau (AustCham Hong Kong & Macau) initially started as a business lunch club in 'downtown' Hong Kong but, with incorporation in 1987, formalised its operation as the primary non-government vehicle for promoting Australian business interests by providing ongoing business development and networking opportunities. Now the second largest of some 27 International Chambers of Commerce in Hong Kong, the Australian Chamber has approximately 1,400 members, who are representatives of about 500 Australian and local companies within the Hong Kong business community. The Chamber's mission is to promote and represent Australian business and values, while enabling members to connect, engage, and grow bilateral relationships.	We will host interns who will have exposure to every aspect of the Chamber's operations including: - Events - Member engagement - Marketing - Business development - Government relations Working with the team at the Chamber will provide you with valuable experience dealing with senior corporates and start ups across every industry.	Working alongside our dynamic team, interns will need to engage in a multitude of different tasks in order to deliver for AustCham's Members. <u>Required:</u> Strong communication skills in English - both written and verbal <u>Desired:</u> Marketing experience, proficiency in Microsoft Office, strong organisational skills, Mandarin/Cantonese language skills The most important aspect of the successful candidate will be their willingness to get involved and apply an actively positive attitude throughout the internship. This is a demanding internship which will reward those who are willing to engage with the team and develop lasting relationships with AustCham Members.