

AustCham Seminar Room & Boardroom For Hire

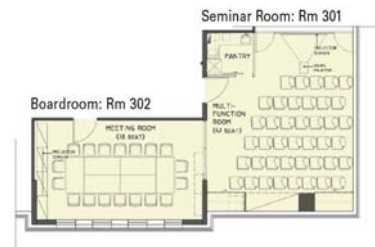


In Hong Kong, AustCham's Boardroom and Seminar Room are ideal to hire for Meetings, Small Exhibitions, Seminars, Training sessions, Presentations... and much more.

To hire these facilities, please fill out the booking form below and email to services@austcham.com or fax +852 2877 0860. Alternatively, if you have any queries, please call +852 2522 5054

AustCham Seminar Room and Boardroom hire includes:

- LCD projector
- Electric screens
- Hand-held wireless microphone
- Clip microphone
- Internet access
- Whiteboard/ flipchart
- TV/Video
- Reception area
- Self-service café bar
- Modern kitchen with amenities



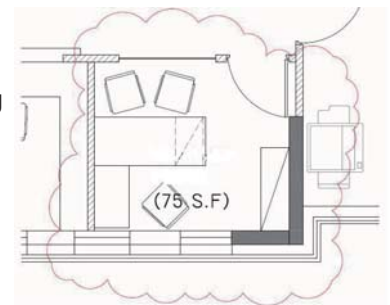
	Seminar Room (Room 301)		Boardroom (Room 302)	
Seating capacity	35-45 seats		10-18 seats	
Usable Area	394 sq. ft.		288 sq. ft.	
	AustCham Members	Non-Members	AustCham Members	Non-Members
Full Day Rate Monday to Friday (09:00 – 17:00)	HK\$2,500	HK\$4,800	HK\$1,500	HK\$2,800
Hourly Rate	Office hours * M-F 0900 - 1700	HK\$480 per hour	HK\$580 per hour	HK\$280 per hour
	Non-office hours * M-F before 9/ after 6 * Weekend 0900 - 1700	HK\$800 per hour	N/A	HK\$600 per hour
A session of 3-hour special rate	HK\$1,250	HK\$1,550	HK\$750	HK\$1,000

Looking For Temporary Office Space?

AustCham has a small, modern office available for hire providing the ideal facilities for short-term office rental at a reasonable cost in the heart of Hong Kong's Central district. The space would be ideal for one or two persons, from HK\$3,500 per month.

What's included:

- Work Station
- Flexible contract terms
- Building security during evenings and weekends
- 24 Hour access to the building
- Onsite operations manager during office hours
- Staffed reception during office hours
- Daily office cleaning
- Building maintenance
- Electricity, lighting and air conditioning
- Discounted rates to hire boardroom and seminar facilities
- Access to IT Support
- Fully equipped kitchen
- Access to IT Support



Name of Applicant: _____ AustCham Membership No: _____

Name of Company: _____

Contact Person: _____

Telephone: _____ Fax: _____ Email: _____

Booking date: _____ No. of attendees: _____

Starting time: _____ Finishing time: _____

For enquiries: Please fax +852 2877 0860 or email to services@austcham.com.hk

The Australian Chamber of Commerce in Hong Kong and Macau

4/F, Lucky Building, 39 Wellington Street, Central, Hong Kong

Tel: +852 2522 5054 Fax: +852 2877 0860 Email: austcham@austcham.com.hk Website: www.austcham.com.hk